

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, AUGUST 18, 2011

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mount Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Auditorium at 8:00 P.M. with President Wilbur Wolf, Jr., presiding. Five (5) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Kingsley Blasco; Richard Norris; William Piper.

Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; David Gutshall; and Richard Roush were absent.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; and Brenda Line, Board Minutes.

EXECUTIVE SESSION

The members of the Board of School Directors met in Executive Session from 7:18 P.M. to 7:53 P.M. to address legal and personnel issues.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Blasco offered a prayer.

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IV. APPROVAL OF THE JULY 18, 2011 BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES; THE JULY 18, 2011 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES; AND THE JULY 18, 2011 REGULAR BOARD MEETING MINUTES.

Motion by Norris, seconded by Blasco for approval of the July 18, 2011 Buildings and Property Committee Meeting Minutes; the July 18, 2011 Committee of the Whole of the Board Meeting Minutes; and the July 18, 2011 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

No reports were offered.

VI. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

VII. PAYMENT OF BILLS

General Fund	\$ 942,265.92	Checks #62972-71112
Cafeteria Fund	\$ 4,198.56	Checks #5471-5475
Miscellaneous Fund	\$ 403.95	Check #12782
Capital Projects	\$ 27,197.34	Checks #576-580
Newville Project	\$ 67,417.24	Checks #178-182

Total \$ 1,041,483.01

Motion by Blasco, seconded by Swanson for approval of General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, Capital Projects, and Newville Project payments of bills as outlined above.

In response to a question from Director Piper, President Wolf indicated that funds are being withheld from eciConstruction for work that has not yet been completed to the District's satisfaction.

Roll call vote on the motion by Blasco and second by Swanson for approval General Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, Capital Projects, and Newville Project payments of bills as outlined above: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

The Superintendent has received a letter from **Ms. Connie L. Derr**, Single Audit Coordinator, Bureau of Budget and Fiscal Management, advising that the Commonwealth of Pennsylvania's Office has reviewed the single audit report for the Big Spring School District for the year ended June 30, 2009. Ms. Derr indicates that the audit is approved as being substantially in compliance with Office of Management and Budget Circular A-133 and other relevant federal and Commonwealth policy.

A copy of Ms. Derr's letter was included with the agenda.

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IX. RECOGNITION OF VISITORS

Jacquie Gensel, April Messenger, and Laurie Turner

X. PUBLIC COMMENT PERIOD

Ms. Laurie Turner, 290 Kerrsville Road, Carlisle, PA, addressed the members of the Board of School Directors regarding the agenda item for the Special Education Department Chairperson for the 2011-2012 and the 2012-2013 school year.

Ms. Turner reiterated the concerns that she expressed at a prior Board meeting regarding the appointment of Ms. Kay Keim as the Special Education Department Chairperson for the 2011-2012 and the 2012-2013 school year. Ms. Turner noted that, in her opinion, Ms. Keim's personal relationship with the Director of Special Education creates a conflict of interest.

In response to a question from Ms. Turner, Mrs. Temple indicated that department chairperson positions are posted in-house only. This is not the type of position that warrants advertising outside the district. Mrs. Temple added that Ms. Keim was the only applicant for the position, even after the position was posted in-house last month for the second time in the last few months.

Mr. Fry explained that the department chairpersons are paid a stipend for serving in this professional capacity. Mr. Fry indicated that after Ms. Turner expressed concerns at a prior Board meeting, the position was re-opened, and the Superintendent contacted staff members who had the qualifications to serve in this capacity, and still Ms. Keim was the only applicant.

In response to Ms. Turner's concerns about those in attendance at IEP meetings, Mr. Fry indicated that Ms. Keim and the Director of Special Education would never be in an IEP meeting at the same time. Their offices are in separate buildings, and they will be serving two separate groups of students.

Ms. Turner indicated that, in her opinion, she doesn't believe this is a good move for the Administration and School Board, and she noted her concerns that there is a potential conflict of interest involved.

Mr. Fry indicated that Ms. Keim has satisfactorily completed assignments as an assistant special education department chairperson, and he added that she is sufficiently qualified for the Special Education Department Chairperson position.

President Wolf noted that in light of Ms. Turner's concerns, there will be administrative oversight of the position, and any concerns or improprieties would be addressed appropriately if they arise and are brought to the attention of the Administration and School Board. Mr. Wolf indicated that there are more than 600 students who require special education oversight, and this position needs to be filled to meet the needs of these students.

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X. PUBLIC COMMENT PERIOD (Continued)

Ms. Laurie Turner (Continued)

Mr. Fry added that this is a two-year position, just as all department chairperson positions.

In response to Ms. Turner's concerns regarding the personal relationship at issue, Director Piper noted that personal relationships must be set aside when individuals are functioning in a professional capacity. Mr. Piper added that there are husbands and wives employed by the District, and those individuals are expected to fulfill professional responsibilities without allowing personal relationships to interfere in the workplace.

In response to a suggestion from Director Blasco, Mr. Fry indicated that if a problem arises between a parent and the Special Education Department Chairperson or the Director of Special Education, the parent should bring the situation to the attention to Mrs. Temple or Mr. Fry and the issue would be addressed promptly.

Mrs. Temple added that she would serve as a third-party intermediary for any issues that may arise between parents and the special education department staff. Mrs. Temple encouraged Ms. Turner to bring any concerns to Mrs. Temple's attention immediately when incidents occur.

President Wolf thanked Ms. Turner for bringing her concerns to the members of the Board of School Directors. Mr. Wolf added that the Board and Administration would monitor this situation and ensure that the concerns expressed this evening are dealt with appropriately.

Ms. Turned thanked the Board for allowing her to speak this evening.

XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

XIII. NEW BUSINESS

(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-5,
following Item A-5.)

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS

1. Coaching Appointments

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director, recommended the individuals below for the coaching positions listed for the 2011-2012 school year.

Amy Fry
Jenna Kinsler
Daniel Tigyer
Emily Bower

Assistant Varsity Girls' Basketball
Junior Varsity Girls' Basketball
Ninth Grade Girls' Basketball
Seventh Grade Girls' Basketball

The administration recommended that the Board of School Directors approve the coaching appointments of the individuals listed for the 2011-2012 school year.

2. Additional Per Diem Substitute Teachers

(ACTION ITEM)

Elizabeth Bakner	Elementary K-6
Heather Bear	Elementary K-6
Tracie Coon-Dellinger	Elementary K-6

The administration recommended that the Board of School Directors approve the additions of Elizabeth Bakner, Heather Bear, and Tracie Coon-Dellinger to the 2011-2012 per diem substitute teacher list as presented.

(ACTION ITEM)

3. Thomas Kopp

Camp Hill, PA 17011

Long-Term Substitute Special Education Teacher
(replacing Bethany Stanton who will be on child-rearing leave)

Education:

Millersville University – Elementary Education/Special Education (Bachelor's Degree)

Experience:

East Pennsboro School District – Long-Term Substitute Teacher

The administration recommended that the Board of School Directors appoint Mr. Kopp to serve as a Long-Term Substitute Special Education Teacher at Mount Rock Elementary School, beginning with the 2011-2012 school year, replacing Mrs. Stanton who will be on child-rearing leave of absence from approximately August 24, 2011, through January 3, 2012. Mr. Kopp's compensation for this position should be established at Bachelor's, Step 1, \$41,551.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

4. Department Chairperson Recommendation

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, recommended the individual listed to serve as the Special Education Department Chairperson for the 2011-2012 and the 2012-2013 school year.

Kay Keim – Oak Flat Learning Support Teacher

The administration recommended that the Board of School Directors appoint the above listed individual as the Special Education Department Chairperson during the 2011-2012 and the 2012-2013 school year and establish her stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

5. Transfer of Classified Employees

(ACTION ITEM)

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employees whose names are listed below:

	From	To
Mrs. Wendy Lehman	Secretary to the High School Administration	Mount Rock Elementary Secretary
Mrs. Lori Witmer	Middle School Learning Support Aide	High School Office Aide

The administration recommended that the Board of School Directors approve the transfer of the classified employees as presented.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Norris, seconded by Blasco to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-5, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

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XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

Lois Cox	\$ 1,161.00
Heidi Gilbert	\$ 1,161.00
Lindsay Graham	\$ 2,322.00
Nathaniel Gutshall	\$ 2,322.00
Katie Holtry	\$ 1,161.00
Keith Lavala	\$ 1,161.00
Bethany Pagze	\$ 1,161.00
Andrew Pettit	\$ 1,959.96
Michael Spears	\$ 2,322.00
Sarah VanderHeijden	\$ 981.00
Total	\$15,711.96

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

***(NOTE: The Board addressed
XIII., NEW BUSINESS, C and D, following Item D.)***

C. Tuition Exemption Student

(ACTION ITEM)

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, The administration recommended granting tuition exemption to the following students for the 2011-2012 school year.

Ava Heishman	Kindergarten
Ian Heishman	Kindergarten
Jack Spears	Kindergarten
Jonathan Kuhn	Grade 3
Alindon Smith	Grade 11

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XIII. NEW BUSINESS (Continued)

D. Tuition Exemption for Non-Resident Student

(ACTION ITEM)

Ms. Kathy Smith, parent of Jacob Vannaken, Grade 12, Big Spring High School senior, requested permission for her son to complete his senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

Jacob Vannaken Grade 12

The administration recommended that the Board of School Directors approve Ms. Smith's request for a tuition exemption for the 2011-2012 school year, as per the conditions outlined in Board Policy 202.3.

VOTE ON XIII., NEW BUSINESS, ITEMS C AND D

Motion by Blasco, seconded by Norris to combine and approve XIII., NEW BUSINESS, Items C and D, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

E. Job Descriptions

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent has developed the job descriptions listed below. A copy of the job descriptions has been included with the agenda.

**Administrative Assistant to the Superintendent for Human Resources
Administrative Assistant to the Curriculum Center and Child Accounting
Administrative Assistant to the Athletic Director Student Activities Director
Director of Athletics Student Activities and Building Utilization
Athletic Trainer
Fitness Center Strength Coach Coordinator**

The administration recommended that the Board of School Directors approve the updated job descriptions as presented.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

F. Classified Employee Dismissal

(ACTION ITEM)

The administration recommended the dismissal of the Classified Employee listed effective immediately because they no longer meet the necessary requirements for instructional paraprofessionals under the laws of the Commonwealth of Pennsylvania.

Kathy Lysher

Motion to dismiss the Classified Employee listed above, effective immediately, because they no longer meet the necessary requirements for instructional paraprofessionals under the laws of the Commonwealth of Pennsylvania.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

***(NOTE: The Board addressed
XIII., NEW BUSINESS, G and H, following Item H.)***

G. Mount Rock Elementary School PTO Fundraisers

(ACTION ITEM)

The Mount Rock Elementary School Parent Teacher Organization requested permission to conduct the fundraisers listed below during the 2011-2012 school term.

**Wolfgang Candy Fundraiser (Fall)
Jo Corbi's Family Favorites/Sandwich (Spring)**

The administration recommended that the Board of School Directors approve the Mount Rock Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2011-2012 school term.

H. Oak Flat Elementary School PTO Fundraisers

(ACTION ITEM)

The Oak Flat Elementary School Parent Teacher Organization is requesting permission to conduct the fundraisers listed below during the 2011-2012 school term.

**Jo Corbi's (Fall)
Gertrude Hawk (Spring)**

The administration recommended that the Board of School Directors approve the Oak Flat Elementary Parent Teacher Organization's request to conduct the fundraisers listed above during the 2011-2012 school term.

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XIII. NEW BUSINESS (Continued)

VOTE ON XIII., NEW BUSINESS, ITEMS G AND H

Motion by Swanson, seconded by Norris to combine and approve XIII., NEW BUSINESS, Items G and H, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

I. Athletic Policy Addition

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director, and the Athletic Council submitted an addition to the Athletic Policy under Section I – E Head Coaches #23. The Athletic Committee has reviewed the additions as proposed.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve the addition to the Athletic Policy.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.

In response to a question from Director Blasco, Mr. Fry indicated that it is imperative for the District to have an airtight policy regarding athletes returning to a sport after a concussion injury. This addition to the policy offers a provision to permit the District to send the results of impact tests to a student's family physician.

Mr. Fry noted that there have been cases when the District was informed that test results were forwarded to an athlete's family physician when, in fact, that was not the case. With the threat of post-concussion syndrome, this policy is necessary to protect students from those individuals who want an athlete to play a sport when they should not be cleared medically to play a sport.

Roll call vote on the motion by Norris and second by Blasco to approve the recommendation as outlined above: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

J. Planned Course Adoption

(ACTION ITEM)

Listed below is completed planned course for board approval.

Elementary **Keyboarding**

The administration recommended the Board of School Directors approve the planned course as presented.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

K. Approval of 2011-2012 General Liability Insurance

(ACTION ITEM)

Carlisle Insurance did a competitive quote for general liability insurance this year and presented the findings to the administration during the month of June. Carlisle recommends a continuation with Ohio Casualty Insurance at the premium quoted, a reduction from 2010-2011.

The administration recommended that the Board of School Directors award the 2011-2012 general liability insurance coverage to Ohio Casualty in the amount of \$74,480.

Please refer to this evening's Committee of the Whole of the Board meeting minutes, Item III, B.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.

In response to a question from Director Blasco, Mr. Kerr indicated that this policy is effective July 1, 2011; however, if the Board had chosen a new insurance carrier, a different effective date could have been selected.

Mr. Blasco explained that while PSBA's coverage is more expensive than Ohio Casualty, PSBA's coverage is "head and shoulders above what we're getting here."

Mr. Blasco explained that the deficiencies in the Ohio Casualty coverage are significant, and he added that the District Solicitor agrees.

Mr. Fry explained that it is his understanding that the way the laws are written in Pennsylvania, the District has adequate school leader liability coverage with Ohio Casualty.

Mr. Blasco noted that there are significant limitations associated with the Ohio Casualty school leader liability coverage where the PSBA coverage has no limitation in their policy.

Mr. Blasco indicated that this issue was addressed a few years ago with Ohio Casualty; however, he believes the current Ohio Casualty policy does not address this concern because the old policy "kept rolling over." Mr. Blasco explained that the difference in cost is directly related to the extent of the coverage provided.

Mr. Blasco indicated that, although it is too late to make the change for this year, he would be willing to participate in the insurance carrier selection process next year.

Roll call vote on the motion by Norris and second by Blasco to approve the recommendation as outlined above: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

L. Approve Request to Waive Reiff Rollback Tax

(ACTION ITEM)

Wilson N. Reiff requested waiver of the roll-back taxes needed to remove 2.18 acres belonging to Aaron and Miriam Martin from Clean & Green. This is permitted as the land is a gift to Locust Lane Mennonite Church and will be used to build a church. This has been approved by the township supervisors and the county commissioners. The Solicitor has reviewed the request and provided the resolution included with the board packet.

The administration recommended that the Board of School Directors approve by resolution the Reiff waiver request on rollback taxes for parcel 41-12-0324-006A.

Motion by Swanson, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

M. Approval of PlanCon J for Mount Rock Elementary

(ACTION ITEM)

Part J "Project Accounting Based on Final Costs" must be submitted after all construction work has been completed and all final monies due on this project have been paid. The permanent reimbursable percent is established following PDE review of Part J. McKissick Associates prepared and Greenawalt & Co. audited the PLANCON J document included in the board packet.

The administration recommended the Board of School Directors approve for submission to PDE the included PLANCON J document for the Mount Rock Elementary renovation project.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

N. Transfer of 2010-11 Funds into Capital Projects Fund

(ACTION ITEM)

As part of the closeout of the 2010-11 fiscal year, those funds budgeted for transfer to capital reserve must now be transferred from the general fund to the Capital Projects Fund. Any transfer into or out of the Capital Projects Fund requires Board action.

The administration recommended the Board of School Directors approve the transfer of up to \$1,300,000 from 2010-2011 general fund balance into the Capital Projects fund (Fund 32).

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

O. Approve Sale of Three District Vehicles

(ACTION ITEM)

The District currently has two cars that are unreliable for extended trips and require some extensive repairs. In addition, we have one utility vehicle that is excess to current operations. The vehicles are:

1 - 1996 Ford F250XL Pickup w/utility bed and ladder racks

2 - 2000 Chrysler Cirrus sedans

The administration recommended the Board of School Directors approve of the sale of the vehicles listed above.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.

Mr. Kerr noted that he is working with the District Solicitor to determine if it is possible to sell the vehicles on Craigslist.

Roll call vote on the motion by Norris and second by Blasco to approve the recommendation as outlined above: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

P. Approve the Purchase of a New Sedan

(ACTION ITEM)

Last year, the District included in the approved budget a line to replace one of the Cirrus sedans. This year, a second replacement was not included in the budget and the administration is requesting permission to use budget reserve to replace a second sedan and avoid any further repair expense and to provide a reliable vehicle for travel.

The administration recommended that the Board of School Directors approve the purchase of a replacement sedan via PA COSTARS at a price not to exceed \$16,000.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

Q. Planned Course Adoption

(INFORMATION ITEM)

Listed below is a completed planned course for board approval. The completed planned course is available in the Curriculum Center for review by the Board of School Directors prior to the August 15, 2011, Board of School Directors meeting.

Keyboarding/Computers (Grades 6 & 7)
Computers (Grades 8)
French Level I
French Level II
French Level III

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XIII. NEW BUSINESS (Continued)

R. Proposed Job Descriptions

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, developed the job descriptions listed below. A copy of the job descriptions has been included with the agenda.

**Director of Special Services
Administrative Assistant for Special Services
Secretary for School Psychologists and School Social
Worker
Clerical Aide for Special Education**

After the job descriptions have been reviewed by the Board of School Directors and the administration, the administration will present the job descriptions for Board approval at the August 15, 2011 Board meeting.

In response to a question from Director Blasco, Mr. Fry indicated that Mr. Fry indicated that the administration obtains job descriptions from neighboring school districts as well as seeks help from PSBA with regard to writing job descriptions.

S. Update on Newville Elementary School Project

(INFORMATION ITEM)

Included with the agenda are meeting minutes taken from a meeting on July 21, 2011, between Big Spring, eciConstruction, and McKissick Associates. Mr. Barrick attended the first part of the meeting to represent the Board. A subsequent meeting is scheduled for July 28, 2011, to review mortar issues. No action is required at this time.

Mr. Fry indicated that Mr. Sample would provide an update to the Board after he receives a letter from McKissick Associates.

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

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XV. COMMITTEE REPORTS (Continued)

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted, and no report was offered.

The Buildings and Property Committee has scheduled a meeting for 6:30 P.M. on Monday, August 15, 2011.

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted, and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

The new CAIU Executive Director will begin duties in September 2011. The CAIU workload and the number of contracts have been decreasing..

H. Tax Collection Committee (TCC) – Mr. Wolf

The West Shore Tax Bureau will begin collecting earned income taxes for Big Spring on January 1, 2012.

XVI. SUPERINTENDENT'S REPORT

A. Staff Update

Superintendent Fry reported that all professional positions have been filled. All classroom aides will be informed of their assignments by the end of this week.

B. 2011-2012 School Year

The first day for teachers is August 24, 2011. The first day for students is August 30, 2011.

Work is nearing completion with regard to transitioning the District to three elementary schools.

Communications regarding student transportation will be sent to families next week. There are significant changes to bus routes that could require adjustments for some families, especially in the Plainfield area.

Laughlin Mill Bridge construction is continuing in the same timeline that was proposed in the spring of 2011.

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XVII. BUSINESS FROM THE FLOOR

There was no business from the floor.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Norris, seconded by Swanson to adjourn. Roll call vote: Voting Yes: Blasco, Norris, Piper, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:30P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, August 15, 2011